



CHILDREN'S EDUCATION SOCIETY (Regd.)

THE OXFORD DENTAL COLLEGE

(Recognized by the Govt. of Karnataka, Affiliated to Rajiv Gandhi University of Health Sciences,
Karnataka & recognized by Dental Council of India, New Delhi)

Bommanahalli, Hosur Road, Bangalore - 560 068.


Ph: 080-61754680 Fax: 080 - 61754693E-mail: deandirectortod@gmail.com

Website: www.theoxford.edu

Learner sessions / Library user programmes organized

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Dean and Director
The Oxford Dental College, Bommanahalli
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Summary: The Oxford Dental Digital Library can be used to browse or search for an item (Book/journals/e- Books), along with details and the availability, in e-library and online journals subscribed by the e-library.

HELINET Consortium – The Resource Sharing Consortium for Learning Documents the University understands that academic and professional information resources like journals and books are expensive and hence building a comprehensive collection. These e-resources are very useful to Dental students and scholars and from library they are getting guidelines of how to search and utilise the resources.

Library orientation programme (students and teachers): Oxford Dental College is the gateway of entering into the world of knowledge and central library plays a vital role to introduce the library system among the students. First duty of the central library is to make the students as the library user through library orientation programme. Library orientation programme helps to transmit knowledge and information search skills among the students. Students, newly joined teachers are enlisted for the orientation programme which can be conducted in the beginning of the academic session or any specific time of the session. In this orientation programme; orientation classes are conducted in the library for students to enable them to access on-line learning material, e-learning resources like e-journals, e-books, reference service, stack room, journal section, back volume and research materials.

As per BDS & MDS curriculum, the institution has organised orientation programme for the 1st BDS students, where the students in the 1st month after joining are oriented to all departments and this programme also includes the library orientation programme. Over a hundred BDS students and staff have undergone the library orientation programme this year. When they come to library will show how to access with IP link practically. Central library is updating all the previously held university external examination question papers and current syllabus on the library portal with the help of "todcl.blogspot.com" all the question papers are arranged as per the branches then sub divided by the year and then again sub divided as per the semester, so that the Students can easily and directly access them from anywhere and can download.


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Learning Session:

Orientation Programs Conducted to staff.

The Oxford Dental College Library has been conducted Orientation programme on 6th July 2022 to staff regarding library facilities and services.

During the session the staffs were taught about how the information resources are organized by using a subject wise and department wise etc. for their easy location. In the orientation, staff were informed about how to get library membership and library rules and regulations, what are the library resources, services and facilities. Staff were informed how to do book transaction in circulation section, subscriptions of Newspapers, Magazines, Journals CDs, past exam papers and how they are displayed in library based on its subject for current information.

Staff were provided User IP Address to get access of e-Journals in the college campus. By accessing subscribed online resources such as HELINET to get direct access to authenticated journals, articles, books and statistical information. Also, they learnt to use the library tools like 'Subject Guide' OPAC, Article Indexing and Case Studies.





Orientation Programs Conducted to Students.

The Oxford Dental College Library has been conducted Orientation programme on 7th July 2022 to students regarding library facilities and services.

In the library orientation programme various components should be included. The first component is vision, mission, goal and role of the library. The other components are physical layout, hours, rules and regulations, collection, facilities, services, activities and suggestions. Library physical layout includes reading room, reference section, stack room, periodical section, circulation counter etc.

Library Resources

- BOOKS: More than 6047 reference and text books
- The subscriptions of 40 National and International printed journals
- 6 Newspapers
- Online access of more than 43 Journals and Digital Library consortium of HELINET

Library Rules for Issuing Books

- Identity card is must while visiting and using the library.
- Reservation of borrowed books by others may be made in a Register available in the library.
- Readers shall not write upon, damage, or make any mark upon any book, journal or magazine, or other material belonging to the library.
- Any reader observing a defect, or damage to any book or manuscript shall point out the same to the Library Staff immediately.
- Borrowers must satisfy themselves about the physical condition of the book before borrowing. Otherwise they will be responsible for any damage at the time of returning.
- Books borrowed on a particular day will not be accepted for return on the same day.
- Books taken for reference from the stack area need to be kept on the table and not to be merged on the shelves.

Library Rules: Property Counter

- Personal belongings should be kept Outside the Library/in Property Counter at owners' risk
- No Valuable items viz., Money, Pass Books, Mobiles; should be kept in your bag while keeping them in Property Counter
- Personal Books/ Checked Out Books are not allowed for consultation/reference in the library
- Mobile Should be Switched Off OR kept on Silent Mode inside library. Mobile Use is restricted in Reading Areas.



Library Services and Facilities:

1. Lending Services
2. Reading Room Facilities
3. Reference Services
4. Audio Visual Services
5. Bibliographical and Documentation services
6. Online access to e-resources
7. 50 Mbps High Speed Internet Connectivity
8. Multimedia PC's in the Library
9. Reprography Services
10. **OPAC:**

- Search for books in the following order
Subject-wise
Title-wise
Author-wise
- Go to the stack area and select your required books
-Books are arranged Subject-wise
- After selection of books you may get books issued from the Circulation Counter
- Magazines and Periodicals are only for reference

To access the HELINET Journals and books

- FOR ONLINE RESOURCES GOTO WEBSITE.
- <http://rguhs.mapmyaccess.com/>

User Name: todcl2012@gmail.com

Password: rguhs@123

The orientation serves as an excellent means of promoting good library relations and publicity. Through it there is an opportunity to "sell" the library to the students, to promote the services that it offers, and to create the friendly atmosphere that the library uses want. If the students feel free to use the library and they are able to locate most of the materials they need, the library orientation will be succeeded.



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Screenshots Of HELINET-E-Resources

The screenshot shows the top section of the Oxford Dental College website. At the top left is the logo of Rajiv Gandhi University of Health Sciences, Bangalore. To its right are contact details: Call (080) 29371942, Email (deandirectortodc@gmail.com), and Address (4th T Block, Jayanagara 4th Stage, 560 011, Karnataka). Below this is a navigation menu with 'Home', 'The Library', 'Digital Resources', and 'Contact Us'. On the right, there are buttons for 'Check Your Usage' and 'My Bookmarks', and a user profile section with 'Welcome Mr. Supriya S'. The main heading is 'Digital Resources' with a sub-heading 'HELINET-E-Resources'. Below this is a grid of resource tiles:

- Annual Reviews Journal List
- Bentham Science
- Elsevier Book Medicine Solutions
- MedOne Education
- Elsevier Book Medicine Solutions
- ProQuest Health Research Collection
- JAIPEE DIGITAL JOURNALS
- MedOne Medicine Ophthalmology
- Elsevier Book Medicine Solutions
- ProQuest Health Research Collection
- JAIPEE DIGITAL JOURNALS
- MedOne Medicine Ophthalmology

This screenshot shows a grid of digital resource tiles on the website. The tiles are arranged in four rows and four columns:

- Row 1: Elsevier Book Medicine Solutions, ProQuest Health Research Collection, JAIPEE DIGITAL JOURNALS, MedOne Medicine Ophthalmology
- Row 2: MedOne Medicine Ophthalmology, Nature, MedOne Neurosurgery Clinical Staff, LTP Physiotherapy Councils
- Row 3: MedOne Plastic Surgery, MedOne Pathology, Sage Journals Title List, Springer Springer Journal Titles
- Row 4: The Bone & Joint Journal, Thieme Thieme Journals List, WILEY Wiley Online



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Photographs of Orientation programs in TODCL



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